



THE SCHOOL FOR THE GERMAN LANGUAGE INC.
SCHULE DER DEUTSCHEN SPRACHE e.V.

Minutes of the
ANNUAL GENERAL MEETING OF PARENTS AND FRIENDS ASSOCIATION
OF THE SCHOOL FOR THE GERMAN LANGUAGE INC
Saturday 26th May 2012 10.30AM
Adelaide High School

Present (with number of children at school in brackets):

Kerstin Ball (1), Jeffrey Colby (1), Verena Colby (1), Beate DeMaria (2), Ante Donjerkovic (0), Nicole Drapaniatis (1), Maurite Fober (2) Leo Gaggl (2), Ulrike Glinzner (Principal, 0), Diana Harder (1), Ian Harmstorf (Chairman, 0), Gabriela Hilpert (1), Henning Johannsen (1), Manuela Klingler-Hoffmann (2), Klaus Koefer (1), Stefan Landherr (Vice Chairman, 0), Petra Lietz (Secretary, 1), Eva Lovas (2), Lisa Mudge (0), Camille Mulder (2), Sabine Orchard-Simonides (2), Jens Sandstroem (0), Christiane Stork (2), Lesley Taylor (0), Patrick Wille (1).

Apologies (with number of children at school to be represented by proxy in brackets):

Lisa Brooks (3), Tina Demann (2), Charmaine Feiter-Norris (1), Daniel Ganama (1), Anne Giles (1), Kamal Gupta (1), Kurt Gysin-Webster (1), Ruth Hay (1), Margot Huet (1), Lori Kambitsis (2, self plus one child), Silke Roberts (2), Jacqueline Schaare (2), Mark Wagener (2).

Quorum requirement:

There were 18 parents in attendance representing a total of 26 children (listed under "Present"). Proxies had been received from parents (listed under "Apologies") representing an additional 20 children resulting in a total of 46 children being represented.

As per item 9 of the Constitution of the School for the German Language Parents' and Friends' Association:

The quorum for an Extraordinary Meeting and the Annual General Meeting are the same as those specified in the Constitution of the School for the German Language Incorporated (ABN 82358402260).

As per item 12a of the Constitution of the School for the German Language Inc., the quorum requirements are:

Parent and Caregivers representing not less than 20 per cent of the students enrolled in the School present personally or by proxy shall constitute a quorum.

It was agreed that as the school has a current enrolment of 150 children a quorum was present and the meeting could proceed. There was no objection raised.

1. President's welcome

Beate DeMaria welcomed attendees to the meeting.

2. Minutes of the previous AGM

It was moved to accept the minutes of the previous AGM which were circulated with the agenda by e-mail and been made available in hard copy three weeks prior to the AGM meeting and at the AGM.

Moved: Stefan Landherr. Seconded: Kerstin Ball. Carried unanimously.

3. President's report

Beate DeMaria presented the president's report which was circulated with the agenda by e-mail and been made available in hard copy three weeks prior to the AGM meeting and at the AGM (see Appendix A).

It was moved to accept the president's report.

Moved: Stefan Landherr. Seconded: Leo Gaggle. Carried unanimously.

4. Treasurer's financial report

Christiane Stork presented the financial report which was circulated with the agenda by e-mail and been made available in hard copy three weeks prior to the AGM meeting and at the AGM.

It was moved to accept the treasurer's report.

Moved: Petra Lietz. Seconded: Leo Gaggle. Carried unanimously.

5. Any other reports

No other reports were received.

6. Elections

The following nominations were received:

Beate DeMaria	President
Lesley Taylor	Treasurer
Petra Lietz	Secretary
Silke Roberts	Committee member
Gabriela Hilpert	Committee member

All nominated persons accepted their nominations, were elected unanimously and accepted their election. As specified in the constitution, members are elected for 12 months.

7. Any other business

7.1 Next week, on the 2nd of June the inaugural meeting of parent network will be held at Adelaide HS at 9:30.

7.2 A formal note of thanks to Beate for her work as president of the Parents & Friends Association and her dedication to the school community spirit.

Meeting Closed: The meeting closed at 10:40 am, 26 May 2012.

Appendix A - President's report

- P&F formed at AGM in May 2011
now formally registered, still working on bank account
- 5 members in the P&F:
 - President: Beate De Maria
 - Treasurer: Christiane Stork
 - Secretary: Dr Petra Lietz
 - Events coordinator: Iris Strobl
 - Member: Esther Schoenwald (unable to continue)
- Organised several events throughout the year:
 - 1. Laternenumzug in Term 2**
 - I. Organising police escort: walk from German club to Rymil park
 - II. Facilities at German club: ballroom upstairs and having sausages available to buy once we return from the walk and being able to hold a cake stall for fundraising for P&F

We had a great turnout; weather was very kind, raised approx. \$600 with cake stall, great organisation by Iris re Police and German club, **very successful function**

2. Family Fun day Term 3

- I. This year it was decided to hold this event at the grounds behind Adelaide High school (AHS) – checked that there was no sporting/other event being held at AHS
- II. Cake stall including coffee making facilities – fundraiser for P&F
- III. Ulli coordinated teachers to organise a range of events/games for students
- IV. Ulli organised DJ Herbert Stauber P&F paid him \$100 for performance and granted free ads in Newsletter
- V. Sausage sizzle – AHS kindly provided BBQ, Barossa Fine food provided gluten free sausages at very good price, Brumby bakery provided free bread, Petra provided coffee/milk/sugar??, Beate provided sauce, tongs napkins, cups, urn

Weather was a little cool on the day, playgroup members attended, great turnout, **very successful function**

3. Christmas concert Term 4

- I. Organise ballroom at German club and coffee and cake
- II. 1 free Berliner for every student including the playgroup to be handed out at the end of the performances
- III. Ulli to organise teachers and classes performances
- IV. Organised gift for every student, this year most students received Christmas decoration. Students in upper year levels received stationery. Cost per student approx. \$4
- V. Considering pencil case with German school logo for 2012 Xmas

Very hot weather, problems with air-conditioning, **successful function**

4. Fasching Term 1

- I. 1 free Berliner for every student including playgroup
- II. Ulli organised festivities for AHS/Sabine for Sturt Street
- III. Stefan Landherr provided sound and music for AHS

Due to upset parents/students because of misplaced/mixed up Berliner orders, last year, this year it was decided that every student would receive a free Berliner for Fasching celebrations.

General comments: the year went well with all functions running quite smooth, everybody put in a wonderful effort to help where they could and assist in the running of extra curricula activities of the school.

Considerations for this year (2012): organising a camp for the whole school to have an overnight stay for example, Narnu farm, Woodhouse etc. recruitment of new members – we need more help!

Thank you!

Beate

School for the German Language Parents & Friends Association
ABN: 73 283 216 183

Financial Report for the AGM – 26 May 2012

2011 Financial Year

1. Financial Report – 2011 Year (1 January 2011 to 31 December 2011)

Refer to Attachment 1 for a Statement of Financial Position (Balance Sheet) and final Statement of Financial Performance (Profit and Loss) ending 31 December 2011.

The Parents and Friends Association earned \$ 5,492.24 in 2011. This includes amongst others an interest income of \$ 1,020.52, \$ 240 earned with book and flea market stalls, a net profit of \$ 295.40 from last year's school functions and \$ 2,857.32 made by selling coffee, pretzels and lollies on Saturday mornings. The equity balance has been raised from \$29,517.28 at the beginning of the year to \$ 35,009.52 at the end of December 2011.

2. Thank you

Thank you to Lesley Taylor for undertaking the accounts processing and the banking for the past year and to Jeff Colby for providing the attached statements and ongoing professional support.

3. Any questions from the floor?

4. Resolution proposed

That the Financial Report for the calendar year 2011 be accepted as presented.

Regards
Christiane Stork, Treasurer

Attachment 1

Balance Sheet
German Language School Parents and Friends
ABN: 73 283 216 183

2011 Year

ASSETS

Cash at Bank (Lifeplan Fund Management)	\$24,297.47
Cash at Bank (Westpac 07 0997)	\$10,712.05

TOTAL ASSETS **\$35,009.52**

LIABILITIES

TOTAL LIABILITIES **\$0.00**

NET ASSETS **\$35,009.52**

EQUITY

Equity Open Balance	\$29,517.28	<i>Ex German Language School 1st Jan 2011.</i>
Current Year Earnings	\$5,492.24	Ex Profit and Loss 2011 Year

TOTAL EQUITY **\$35,009.52**

PROFIT AND LOSS

German Language School Parents and Friends

ABN: 73 283 216 183

2011 Year

INCOME

Bookshop	\$240.00	
Cafe and Lolly Shop	\$6,392.30	
Services Provided	\$1,240.00	<i>Ex German Language School</i>
Functions	\$913.95	
Interest Received	\$1,020.52	

Total Income **\$9,806.77**

EXPENSES

Function Expenses	\$618.55
Lollies & associated	\$521.48
Pretzels	\$3,013.50
Sundry	\$161.00

Total Expenses **\$4,314.53**

Net Profit(Loss) **\$5,492.24**