



**Parents and Friends Association
of the School for the German Language Inc.**

ABN: 73 283 216 183
www.germanschool.org.au



**Minutes of the
Annual General Meeting of Parents and Friends Association of the
School for the German Language Inc.**

Saturday 24th May 2014

10:15 AM Adelaide High School



Present (with number of children at school in brackets):

Present (with number of children at school in brackets):

Silvija Baalcke (1), Rea Blaschta (2), Jeffrey Colby (1), Verena Colby (1), Sabine Delago (2), Beate DeMaria (0), Leo Gaggl (0), Katrin Garz (3), Ulrike Glinzner (Principal, 0), Ian Harmstorf (Chairman, 0), Matthias Henz (4), Gabriela Hilpert (1), Simon Keller (1), Klaus Koefer (0), Stefan Landherr (Secretary, 0), Petra Lietz (Minutes Secretary, 1), Eva Lovas (1), Kat MacAteer (1), Elizabeth Martin (1), Sabine Orchard-Simonides (2), Lee Pfitzner (1), Carol Shaw (2), Jacqueline Schaare (2), Lesley Taylor (0), Patrick Wille (1), Susan Witt (1),

Apologies (with number of children at school to be represented by proxy in brackets):

Patricia Anderson (2), Susanne Bertram (2), Julia Creane (2), Günther Demann (2), Ante Donjerkovic (0), Natasha Grundy (3), Kurt Gysin-Webster (1), Diana Harder (2), Navelle Kukowetz (2), Bill Martin (1), Camille Mulder (2), Anita Oehler (3), Leonard Pienaar (1), Sylke Roberts (2), Christine Sansone (2), Susan Schwindt (2), Elke Supple (1), Maik Wagener (2),

Quorum requirement:

There were 19 parents in attendance representing a total of 29 children (listed under "Present"). Proxies had been received from parents (listed under "Apologies") representing an additional 32 children resulting in a total of 61 children being represented.

As per the P&F Constitution the quorum requirements are:

Parent and Caregivers representing not less than 20 per cent of the students enrolled in the School present personally or by proxy shall constitute a quorum.

It was agreed that as the school has a current enrolment of 160 children, a quorum was present and the meeting could proceed.

There was no objection raised.

1. Welcome

The chairperson, Beate De Maria, opened the meeting and welcomed all present.

2. Minutes of the last AGM:

It was moved to accept the minutes of the previous AGM which were circulated with the agenda by e-mail and made available in hard copy at the meeting.

Moved: Geoff Colby. Seconded: Patrick Wille. Carried unanimously.

There was no business arising from the last AGM.

3. Chairperson's Report: Beate De Maria

The chairperson's report was read at the meeting and presented by Beate DeMaria:

" Parents and friends has seen another very productive and fruitful year. Fundraising has been a valuable and successful activity. The cake stall that is run at the Laternenumzug and Family Fun Day is very worthwhile and lucrative as there is almost no outlay and parents really do enjoy baking something special as well as buying something special. All events of the year (Fasching, Laternenumzug, Family Fun Day and Christmas concert) were well attended. This year, we tried incorporating a disco into the Laternenumzug particularly for the older students. It was reasonably well attended and we recognise that there is still room for improvement in terms of music and activities. The Family Fun Day was visited with some rain this year, however, it did not seem to impact a great deal as the undercover area provided enough cover during the showers. The sound problems seem to finally have been resolved in the German club, as was evident at the Christmas concert. The gift for the students for Christmas was a pack of stickers, pencil and sharpener with slogans such as 'gut gemacht' 'Guten Tag' etc.

A matter that needs to be resolved is that of a sponsor for Berliners. Rheinland Bakery has been the supplier for Berliners to our functions such as Fasching and the Christmas concert. After years of discussion, we were under the impression that the bakery was sponsoring us, however, they have sought payment for Berliners supplied from all of 2013, much to our surprise. Consequently, we need to look for a new sponsor for Berliners as we give these to the children for free as a reward at the Christmas concert and Fasching. In addition, the amount of Berliners that is ordered each time needs to be considered carefully.

In 2013 we have again had tremendous input from a number of people; this has enabled Parent's and Friend's to help out the school with matters such as a loan to see the school through a time of *in-between funding*. The success of Parents and Friends is owed to the many people helping out whenever and with whatever they can and I would like to thank each and every one of them.

In closing, I would like to thank everybody for giving me the opportunity to be a part of the Parent's and Friend's committee. I has been a pleasure to formally establish the Parent's and Friend's Committee and to come such a long way. Furthermore, it gives me a great sense of satisfaction to know that Parent's and Friend's is able to support and assist the School for the German Language in such a special way. It has been a pleasure to work with such talented and knowledgeable people on the committee, I have really enjoyed my time."

It was moved to accept the chairman's report.

Moved: Stefan Landherr Seconded: Patrick Wille Carried unanimously.

4. Treasurer's Report: Lesley Taylor

The financial report for the 2014 was tabled at the meeting (see Appendix A) and presented by the Treasurer, Lesley Taylor.

It was moved to accept the financial report.

Moved: Eva Lovas Seconded: Susan Witt Carried unanimously.

5. Other Reports:

No other reports were received.

6. Election of New Management Committee Members

The Management Committee consists of 5 people who are elected for a one year period.

The following nominations were received:

Gabriela Hilpert

Nominated: Jeff Colby Seconded: Patrick Wille

Lesley Taylor

Nominated: Jeff Colby Seconded: Patrick Wille

Petra Lietz

Nominated: Jeff Colby Seconded: Patrick Wille

Kat McAteer

Nominated: Jeff Colby Seconded: Patrick Wille

Leigh Pfitzner

Nominated: Jeff Colby Seconded: Patrick Wille

All nominated persons accepted their nominations.

There being 5 nominations and 5 vacancies, all nominees were declared elected by the Chairperson, Beate DeMaria.

7. Any other business:

Official thank you to Klaus Koefer for his longstanding involvement in the management of the school.

8. Next meeting:

The next AGM is scheduled to be held at 10:30 am on 23rd May 2015

9. Meeting Close:

The meeting closed at 10:25am.

These minutes will be confirmed at the next AGM.

Signed

Beate De Maria

June 2014

Appendix A Financial report of the Parents and Friends Association of the School of the German Language Inc for the Calendar Year 2013

Balance Sheet

German Language School Parents and Friends

ABN: 73 283 216 183

2013 Year (Effective 31st December 2013)

ASSETS	2013	Comment	2012
Cash at Bank (Lifeplan Fund Management)	\$26,429.86		\$24,901.59
Cash at Bank (Westpac 5039 361911)	\$2,122.21		\$11,235.46
Loan - German School	\$9,500.00	<i>Repaid Jan 2014.</i>	\$0.00
TOTAL ASSETS	\$38,052.07		\$36,137.05
LIABILITIES			
TOTAL LIABILITIES	\$0.00		\$0.00
NET ASSETS	\$38,052.07		\$36,137.05
EQUITY			
Equity Open Balance	\$36,137.05		\$35,009.52
Current Year Earnings	\$1,915.02	Ex Profit and Loss 2013 Year	\$1,127.53
TOTAL EQUITY	\$38,052.07		\$36,137.05

Profit and Loss

German Language School Parents and Friends

ABN: 73 283 216 183

2013 Year (Effective 31st December 2013)

	2013	2012
INCOME		
Bookshop	\$0.00	\$0.00
Cafe and Lolly Shop	\$8,883.55	\$8,468.35
Donations	\$715.00	\$950.00
Services Provided	\$0.00	\$0.00
Functions	\$984.15	\$1,426.90
Interest Received	\$1,567.33	\$637.89
Total Income	\$12,150.03	\$11,483.14
EXPENSES		
Function Expenses	\$1,968.91	\$2,141.60
Lollies & associated	\$559.35	\$1,536.01
Pretzels	\$5,056.75	\$4,178.00
Donations - German School	\$2,500.00	\$2,500.00
Donations - Other	\$150.00	\$0.00
Total Expenses	\$10,235.01	\$10,355.61
Net Profit(Loss)	\$1,915.02	\$1,127.53