



**School for the German Language Inc.
Schule der Deutschen Sprache e.V.**

ABN: 82 358 402 260

www.germanschool.org.au



**ANNUAL GENERAL MEETING
OF THE
SCHOOL FOR THE GERMAN LANGUAGE INC**

**Saturday 25th March 2017 9.30 am
Adelaide High School**

MINUTES



Chairman: Patrick Wille

Present (with number of children at school in brackets):

Peter Bailiht (1),	Hilde Bailiht (1).	Susanne Bertram (3),
Jeff Colby (1),	Verena Colby (1),	Natasha Grundy (3),
Diana Harder (2),	Henning Johannsen (3),	Kirsten Knightley (1),
Stefan Landherr (0),	Dr Petra Lietz (1),	Dr Deliah Mahne (2),
Barbara Moellner (0),	Dr Sabine Orchard-Simonides (1),	Lee Pfitzner (2),
Tanja Pfitzner (1),	Sylke Roberts (2),	Patrick Wille (1).

Apologies (with number of children at school to be represented by proxy in brackets):

Sabine Delago (2),	Tina Demann (2),	Alex Emmerich (2),
Katrin Garz (1),	Frauke Guenther (1),	Kurt Gysin-Webster (1),
Zerina Hadziabdic (1)	Matthias Henz (4),	Hubertus Jersmann (2)
Simon Keller (2),	Manuela Klingler-Hoffmann (2),	Anita Oehler (3),
Daniela Waldek (1),	Sabine Willams (2),	Catherine Woods (2).

Quorum Requirement:

There were 18 attendees representing a total of 26 children (listed under "Present"). Proxies had been received from 15 parents/caregivers (listed under "Apologies") representing an additional 28 children, resulting in a total of 54 children being represented.

As per the School Constitution the quorum requirements are:

Parents and Caregivers representing not less than 20 per cent of the students enrolled in the School present personally or by proxy shall constitute a quorum.

It was agreed that as the school has a current enrolment of 162 children, a quorum was present and the meeting could proceed. There was no objection raised

1. Welcome:

The Chairman, Mr Patrick Wille, opened the meeting at 0930 and welcomed all present.

2. Minutes of the previous AGM (May 2016):

The minutes of last year's AGM had been published on the school website. and were available in hard copy at the meeting.
No amendments were raised.

It was moved to accept the minutes of the previous AGM.

Moved: Patrick Wille. Seconded: Sabine Orchard-Simonides. **Carried.**

3. Business Arising from the previous AGM:

3.1 Summer Schools for 10 to 18-year-olds.

This was an ongoing topic of discussion by the Committee, as well as funding thereof.

4. Chairman's Report:

The Chairman, Patrick Wille, read out the Chairman's report (see Appendix A) which was made available as hard copy at the meeting.

In answer to a question about the difference between the B2 and C1 levels, the chairman explained that C1 was required for entrance into a German university.

It was moved to accept the Chairman's report.

Moved: Stefan Landherr. Seconded: Natasha Grundy **Carried.**

5. Acting Principal's Report:

The acting Principal, Dr Sabine Orchard-Simonides, read out the first part of the Acting Principal's report, and the acting Head of Adelaide High campus, Dr Petra Lietz, read out the second part. The report was made available as hard copy at the meeting and is attached as Appendix B.

In answer to a question about whether the Sturt Street library would again be made available to the school, the acting Principal confirmed that it was not likely to happen.

It was moved to accept the Acting Principal's report.

Moved: Patrick Wille. Seconded: Natashe Grundy **Carried.**

6. Treasurer's Report:

The Treasurer's report (see Appendix C) had been circulated with the agenda and was also available as hard copy at the meeting. The Treasurer, Mr Jeffrey Colby, spoke to the report. He thanked two parents, Ms Camille Mulder and Mr Kurt Gysin-Webster, for undertaking a check ("Kassenprüfung") of the School's accounts.

In answer to a question about teacher's superannuation, the Treasurer explained that we pay in accordance with legislation, and that not all teachers reach the monthly wages threshold each month.

It was moved to accept the Treasurer's report.

Moved: Petra Lietz Seconded: Sabine Orchard-Simonides **Carried.**

7. Correction to Constitution lodged with OCBA:

The Secretary, Stefan Landherr, explained that he had mistakenly lodged an incorrect copy of the amended constitution after last years' AGM, and proposed the following motion, which had been circulated with the agenda:

"To rectify the Constitution lodged with the Office of Consumer and Business Affairs by applying the amendments agreed at the AGM on 28 May 2016 to the Constitution approved at the AGM on 22 May 2010, rather than mistakenly applied to the draft proposed Constitution dated January 2010"

The Chairman clarified that there is no change to the Constitution, only the submission of the correct version to OCBA.

Moved: Jeffrey Colby Seconded: Patrick Wille **Carried.**

8. Election of Management Committee Members:

Before proceeding to the elections, the Chairman announced that just one day ago the SA German Club had nominated Barbara Moellner as its representative on the school Committee. Thus there were still four (4) vacancies for elected members, but only three (3) candidates standing for re-election, namely

Petra Lietz,
Diana Harder, and
Natasha Grundy.

He called for further nominations from the floor, but there were none

Patrick Wille then nominated the three candidates as a group, seconded by Jeffrey Colby.

Election results:

All attendees voted in favour of the three candidates.

Patrick Wille congratulated them on their election.

He also noted that the Committee had the power to fill the remaining vacancy later in the year, and asked other attendees to consider joining the committee.

9. Any other Business:

9.1 Student Exchange Program with Spessart Gymnasium in Germany.

Stefan Landherr referred to the short-term student exchange program that had been organised and sponsored for past 11 years by the Josef Landherr and Hermann Thumm Foundation.

One student from the school was in the 2016/17 exchange program, had stayed in Germany over the summer holidays and would be hosting her exchange partner later this year.. Applications for the 2017/18 program were being sought from 15-16 year olds .

10. Next Meeting:

The next AGM will be held in March 2018 – date to be advised.

11. Meeting close:

The meeting closed at 10:27 a.m.

The Chairman asked attendees to stay for the AGM of the Parents and Friend's Association.

Appendix A: Chairman's report

Ladies and Gentlemen, parents, carers & friends,

Welcome to the 2017 Annual General Meeting of the School for the German Language Inc.

In the course of last year the School had to manage a number of staff and organisational changes.

The two biggest changes were the resignation of our Principal Ulrike "Ulli" Glinzner and the revision of our curriculum for the Year 2 to Year 11 students at the Adelaide High Campus.

Ulli, who has worked for our School for more than 8 years and was our Principal for nearly 6 years, took some time off starting in Term 2 of 2016 to give birth to a delightful baby daughter, and later in 2016 decided to resign from her position in order to focus on her family. During her tenure as Principal the School's student numbers grew continuously and the School managed to obtain the DSD (Deutsches Sprachdiplom) accreditation by the German government. Ulli invested countless hours into growing and leading the School. On behalf of the School Community and the School Committee I would like to thank Ulli for her efforts and contributions, and wish her and her young family all the best.

The School had the good fortune that the Deputy Principal, Dr Sabine Orchard-Simonides, was prepared to take on the role as Acting Principal and Head of Sturt St Campus, and that committee member Dr Petra Lietz took on the role of Acting Head of Adelaide High Campus. This ensured the seamless continuation of the School's operation during Ulli's absence and after Ulli's resignation. Sabine and Petra work together very well and have - within a short period of time - achieved significant progress in curriculum development and the organisation of the School's Adelaide High Campus.

This leads me to the other big change that the School underwent last year. In order to grow the number of students that are able to successfully complete the Deutsche Sprachdiplom 1 (DSD 1) and for those students and families wishing to achieve the higher level of the Deutsche Sprachdiplom 2 (DSD 2), which may also have implications on future School funding from the German government, there was a need to revise the curriculum for our Year 2 – Year 12 students. During an extensive planning session at the end of 2016 that was attended by teachers and members of the School Committee, and facilitated by an external expert (Ms Katja Ezel), it was decided to align the new curriculum closer to the European Framework for Languages, which is based on language competencies (A1, A2, B1, B2, C1 and C2), and to introduce new textbooks that relate to these competency levels and build on each other (see attached graphic).

The consequence for our students at Adelaide High was that starting in Term 1 2017 the classes were formed according to competency levels rather than the year levels of the students in their regular schools. This was intended to enable better learning progress in each class because of greater homogeneity in terms of language competencies. The School will continue to offer German SACE Stage 1 and SACE Stage 2 for students who wish to complete German either as one of the five subjects that form part of the South Australian Certificate of Education, or as an additional subject recognised by the SACE Board.

The School Committee is aware that some parents had or still have valid concerns about this approach to form classes. However, it appears the majority of parents and teachers have welcomed the changes. The new class structure does not mean that the School will no longer convey cultural traditions and values of the German speaking countries, or offer the students the opportunity to be among other German speakers and to have fun. The School Committee expects quite the opposite, additional new friendships have and will grow, and it is easier for students to relate to classmates with similar language competencies. The School will also continue to offer various cultural activities and to integrate seasonal traditions in the curriculum.

The curriculum revision is not yet completed and will be ongoing during the course of the current year. Nevertheless, I would like to thank in particular Dr Petra Lietz for her tireless work as a volunteer to advance the curriculum development.

The Barossa Campus had to deal with many changes over the last year. Despite the best efforts of the Barossa German Language Association (BGLA) and their representatives, the Barossa Campus has currently not enough school-aged students to run a class. However, Edith Zeller a class teacher who lives in the Barossa, continues to promote the possibility of learning German at the Barossa Campus and hopes to have a sufficient students to start a class later in this year. In addition, we are maintaining a Spielgruppe, thanks to Stefani Traeger, and are able to offer an adult class, thanks to Gundi Tophinke.

During the year another very active BGLA representative had to resign from our School Committee because she and her family moved overseas. Deborah Frame, who took over from Susan Witte in April 2016 and was the driving force in the Barossa, moved to Wellington, New Zealand, in January 2017. I would like to thank Deborah for her enthusiasm and energy in advancing the cause of the Barossa Campus. Since January 2017 Dr Peter Mickan represents the BGLA on the School Committee and we are confident that with his and the BGLA's help the Barossa Campus will succeed in the medium to long-term.

The various restructures of the bodies responsible for ethnic schools in South Australia over the last 24 months, and changes in the funding model and timing of grant payments by the South Australian State Government have caused some uncertainty regarding School funding. In addition, the German government has reduced its contribution to our funding to a mere EUR 3,000. The reason for this reduced support from Germany is not clear. The Committee will have to determine whether the amount of the contribution by the German government still justifies the substantial amount of work required for preparing the application and the reports on the use of the funds. Managing the finances in these difficult circumstances would not be possible without the services of our experienced treasurer, Jeff Colby, and the administrative support provided by Lesley Taylor – the School community and the Committee thanks you both.

Dr Sabine Orchard-Simonides not only continues to successfully lead the Sturt Street campus, but she also has stepped up in the hours of need to successfully fill the role of Acting Principal. Thank you so much Sabine for everything.

The School's Management Committee, was able to welcome two new members, Barbara Moellner and Peter Mickan, during the year while two members, Deborah Frame and Jacqueline Schaare resigned.

Dr Deliah Mahne has taken over as the Chair of the Parents & Friends Association and not only ensures that the excellent cooperation between the Parent & Friends and the School Committee continued, but also is a driving force behind many of the School's events – thank you Deliah.

Diana Harder is an accomplished vice-president who chaired several Committee meetings during the last year. Diana was instrumental in resolving many problems and her advice is highly regarded. In addition, she continues to write and publish our "Wunderbar" newsletter. Thank you for all the good work, Diana.

Without the thoroughness and organisation of Stefan Landherr, who keeps tracks of dates, agendas, minutes and hundreds of other administrative tasks including the maintenance of the website, we would probably not be here today, because no one would have remembered to send out invitations on time. With the risk of repeating what was said in previous years: we cannot thank you enough, Stefan, for the truly remarkable amount of time and effort you invest working for the School.

Lesley Taylor keeps the administration going, responds to students', parents' and teachers' enquiries and still finds time to sit down with me to count students for the German embassy. Thank you Lesley.

Many thanks to all members of the Committee that I have not mentioned separately by name as well as all our teaching staff and sponsors (see back of the Wunderbar newsletter) for their hard work, continued support and help throughout the year.

In 2017, the Committee will continue to develop the curriculum and to strengthen the governance structure of the School. I am confident that our 59th year will be another successful year.



Patrick Wille

President of the Management Committee
School for the German Language Inc



SCHOOL FOR THE GERMAN LANGUAGE INC.
SCHULE DER DEUTSCHEN SPRACHE e.V.

A1

Can construct and understand simple sentences. Can express concrete needs, ask and respond to personal questions

A2

Can make themselves understood in routine situations and exchange information about familiar things

B1

Can express themselves about familiar interests and explain dreams, hopes, plans and opinions

B2

Can comprehend abstract topics and express views on specific areas of interest; express themselves spontaneously and compare alternatives

C1

Can comprehend implicit meaning; express themselves spontaneously and fluently on complex issues using tools for cohesion and coherence

C2

Can comprehend everything & express themselves fluently, spontaneously in a nuanced way on complex issues

Deutsches Sprachdiplom - DSD
(external assessment overseen by German Government)

DSD 1
Advantage with study and work applications in Germany

DSD 2
Language requirement to study at university in Germany

Levels of the Common European Framework of Reference for Languages

A0

Internally assessed

A1

A2

B1

B2

C1

C2

School for the German Language classes at Adelaide HS

A

B

C

D

E

F

G

H

I

J

Australian National Curriculum

— Yr 7(8) to Yr 10

— Foundation to Yr 10

South Australian Certificate of Education (SACE)
(continuers; 400-500hrs exposure)

SACE
STAGE 1

SACE
STAGE 2

Recognised as 1 of 5 SACE subjects

Appendix B: Acting Principal's report

Dr. Sabine Orchard-Simonides. Acting Principal,

Our principal Ulrike Glinzner went on leave after the birth of her daughter in term 2 2016. I took over as acting principal (while continuing my roles as Head of Sturt Street campus and class teacher) in term 3 with the help of Dr. Petra Lietz as acting Head of Adelaide High School Campus. Ulrike Glinzner retired from her position at the end of term 4.

Dr. Lietz and I will continue with our roles until the start of a new principal.

1. Highlights March 2016 – March 2017

- **Mother's Day "concert"** 7.5.2016 – at Sturt Street Campus
- **Sturt Street Campus Parent Teacher Gathering** – 24.6.2016 Austrian Club
- **Lantern Parade** 2.7.2016 – Austrian Club Adelaide – and surroundings. First time at a new venue – successful
- **Quiz night** 13.8.2016 – Austrian Club Adelaide
- **Family Fun Day** 24.9.2016 - at Adelaide High School campus
- **Transition visits** 24.9.2016 - at Sturt Street Campus (new children coming into preschool the following year) and Adelaide High School Campus (year 1 into next levels)
- Sturt Street Choir at **Adelaide Liedertafel** concert under conductor Jens Sandström
- **End of the year break up** 10.12.16 - in the German Club
- **Karneval – Fasching** 25.2.2017 – Adelaide High and Sturt Street
- **Parent Morning** 24.3.2017 – Adelaide High School Campus, first time with a welcoming morning tea provided by Parents and Friends.

2. Curriculum News 2016

- **Australian Curriculum** – Alexandra Wiedenmann, Magdalena Mayr and Sabine Orchard-Simonides incorporated the Australian curriculum in the curriculum document for the Sturt Street Campus (which includes now ACARA, the Early Years Learning Framework, Indicators for Preschool Numeracy and Literacy, DSD, as well as the Rahmenlehrplan für Deutsch als Fremdsprache)¹
- **German Teacher conference** organized by the South Australian German Teacher Association - annual professional development opportunity for teachers; this occurred on 21 May 2016 and will occur again on 20 May 2017, which means that the school will be closed to enable teacher attendance
- **Workshops with Katja Ezel** at the German Teacher Conference –and in December 2016 regarding DSD
- **New class structure** introduced at the beginning of the year – This was covered in the President's report.

¹ BELONGING, BEING & BECOMING, The Early Years Learning Framework for Australia, Produced by the Australian Government Department of Education, Employment and Workplace Relations for the Council of Australian Governments. © Commonwealth of Australia 2009

¹ Australian Curriculum, Languages-German-Foundation to Year 10, published by Australian Curriculum Assessment and Reporting Authority, www.australiancurriculum.com.au, December 2015 – The Australian Curriculum replaced the SACS curriculum previously used in our curriculum.

<http://www.europaeischer-referenzrahmen.de>

Implementation Guidelines for Indicators of Preschool Numeracy and Literacy in government preschools, published May 2105, Department for Education and Child Development (DECD)

3. Start of the school year 2017

The school year started 8 weeks ago on 4.2.2017 at Adelaide High School.

The Sturt Street Campus had their enrolment day on that date and started classes on the 11.2.2017. Beginning a week later proved to be very successful last year when the Sturt Street school was closed and we were forced to do so. This year the enrolment morning went again very smoothly for the Sturt Street Campus and the school year could start in a quiet and settled way, which is particularly important for the very young students and their families.

4. Student numbers 2017²

Currently we have 162 students enrolled (same number as in 2016 at the beginning of the school year)

118 students at Adelaide High School (111 in 2016), 44 at Sturt Street campus (46 in 2016) and no children class at the Barossa campus (5 students in 2016), due to low numbers. An additional number of c. 5 to 6 students will start in the preschool class at the beginning of term 3 (once they have turned 4 in the term before).

At the moment 36 adults learn German at our school (2016 31), with inquiries still coming in. The 4 adult groups are taught on Mondays (8 on a beginners level and 6 on a continuer level), Saturdays (14 continuer level) and in the Barossa (8 students)

5. Playgroup Zwergeland

The playgroup 'Zwergeland' continues to meet at the German Association in Flinders Street and sometimes in parks.

There are 10 families (8 already members of the playgroup association of SA and two who have applied for membership), with 6 to 8 children from birth to 4 years of age attending per session. I would like to thank Kirsten Kightley for co-ordinating the playgroup.

6. Adult Classes

As mentioned earlier we have currently 4 classes including beginners and continuers.

Staff

Gundi Tophinke teaches the Barossa adult students (Advanced Beginners). **Frauke Günther** is the teacher of the Saturday continuers class (Advanced Continuers), while **Tanya Siebert** (New Beginners) and **Renate Witte** (Advanced Beginners) look after the adult students attending on Monday

7. The Sturt Street Campus

comprises **Pre-school, Reception and a Year 1 class**. This year is the first in many years that we have a straight pre-school class³ with all new students. Due to the refurbishment of the library we can only occupy 2 classrooms, with reception and year 1 sharing a double classroom. After initial adjustment for educators and children it works well.

² Information received by Lesley Taylor, school administrator on 2nd March 2017

Current number of students enrolled:

Sturt Street Total 44!: PS 11, Rec 14, Yr 1 19

AH Total 118 Class A 15, Class B 12, Class C 19, Class D 11, Class E 14, Class F 12, Class G 8, Class H 9, Class I 6, Class J 12

Adult Groups

Barossa 8 (up 1), Monday Beg 8, Monday Cont 6 (down 1), Saturday Cont 14

³ Not a preschool-reception class

2017 Staff:

Year 1 class – **Stephanie Moers Papadatos** is the teacher after taking the role over from Alexandra Wiedenmann at the end of term 3 2016. **Bettina Perkins** is the teacher aide.

Reception

Like last year **Magdalena Maer** is teaching this year level, aided by **Carola Asher-Tharp** in term 1.

Pre-School

Besides being Head of Sturt street Campus and acting principal, I (**Sabine Orchard-Simonides**) teach this class aided by **Lisa Mudge**.

I would like to thank Ulrike Glinzner for her work as a principal, Dr. Petra Lietz for taking on the role as Acting Head of Adelaide High School Campus, all teachers, teacher aides, Lesley Taylor our admin officer, the School Management committee, the Parents and Friends Group, volunteers, students and families for a successful school year.

Dr. Sabine Orchard-Simonides
Acting Principal, 20.3.2017

8. Adelaide High School – Report – by Dr. Petra Lietz

2017 teaching staff at Adelaide HS is as follows:

Class A (A0): Edith Zeller

Class B (A0): Sonja Hagen-Burton

Class C (A0): Catrin Ehle

Class D (A1): Silvija Baalke

Class E (A1): Jenny Stedman/Anja Kolloch (Teacher Aid and First relief teacher)

Class F (A2): Jutta Fiebig

Class G (A2): Waltraud Parker

Class H (B1): Renate Witte

Class I (SACE Stage 1/B1): Stefan Bruneder

Class J (SACE Stage 2/B1): David Sharp

Patrick Wille has talked about the changes at the Adelaide High School Campus which have led to the current set-up that he presented in his report.

To support this set-up, a **Curriculum and Assessment** working party has been formed which consists of five teachers, a management committee member with background in curriculum design and me. Its tasks are to:

- Map what is taught at the Adelaide High School Campus to the Australian Curriculum, the South Australian Certificate of Education and the Curriculum of the Deutsches Sprachdiplom.
- Develop guidelines for internal and external, formative and summative assessments.
- Work out pathways through the school that align with the needs and aspirations of students and their families.

A **teacher space** has been created on the **school website** to support the working party and to provide additional resources and information for teachers. It also contains the **teacher manual** which has been developed to provide an overview of school's mission, structure, content and organization.

New teachers are now offered "**letters of engagement**". While all teachers continue to be employed on a casual basis, these letters specify legal teaching requirements, school expectations and teacher payments.

Two book series have been introduced that follow the DSD curriculum, one aimed at younger students ("Hallo Anna" used by classes A, B, C), and one for older students ("Magnet", used by classes, D, E, F, G, H, I, J)

Deutsches Sprachdiplom (DSD)

2016:

Exams to test listening, writing and reading skills were administered on 17 September 2016 and speaking skills were assessed on 24 September 2016 with the assistance of Mechthild Timms and Katja Ezel, German Language Advisor, Central Agency for Schools Abroad from Sydney. Four students were awarded B1 level and two were awarded A2 level.

2017:

While Saturday schools were previously exempt, from this year onwards, the DSD written exam (listening, writing, reading) has to be undertaken on the date specified by the German authorities. This year, this date is on WEDNESDAY, the 6th of September 2017.

South Australian Certificate of Education (SACE)

In 2016, 10 students completed the requirements of SACE Stage 1 and 1 for SACE Stage 2.

In 2017, we have 7 students undertaking Stage 1 and 15 students undertaking SACE Stage 2.

I'd like to thank Dr Sabine Orchard-Simonides for the effective cooperation during our respective acting periods, Ms Lesley Taylor for her unwavering work on all aspects of the school, the school committee for its "can-do" attitude and giving me the opportunity of being the acting head of the AHS campus and our teachers for their dedication and commitment. I've very much enjoyed the excellent cooperation with Dr Deliah Mahne as President of Parents and Friends which enables the seamless integration of the school's academic and social/community programme and the support for additional teaching resources through their fundraising. Finally, I'd like to thank all families for entrusting our school with the German language education of their children and their continued support.

Dr Petra Lietz, 20 March 2017

Acting Head – Adelaide High School Campus

School of the German Language Inc.

Appendix C: Treasurer's report

SCHOOL FOR THE GERMAN LANGUAGE INC

ABN: 82 358 402 260

Financial Report for the AGM – 25th March 2017

2016 Financial Year

1. Financial Report – 2016 Year (1st Jan 16 to 31st Dec 2016)

Attached is the Statement of Financial Performance (Profit and Loss) for the 2016 Year and Statement of Financial Position (Balance Sheet) as at the 31st December 2016.

For the 2016 year the School recorded an operating profit of \$ **358.82**

The school continues to operate and rely on the Parents and Friends of the School for the German Language Inc, ABN: 73 283 216 183 for short term cash flow by way of loan support during the year as required. The P&F loaned the school \$5,000.00 on the 30th December 2016 as expected Per Capita Grant Funds were not received. This loan was repaid on the 20th February 2017.

2. Audit 2016 year.

The School is **not required** to be audited under State Legislation, 'Association Incorporations Act 1985' as our receipts are less than \$500,000.00. Within the constitution provision is also made for a review to be undertaken, refer section 19 (f). The Management Committee believes it has complied with the requirements of and spirit of the Constitution based on the following actions:

- A. As a requirement of funding provided through the relevant State Government authorities, a Registered Accountant is required to sign off on a Grant acquittal return that references various financial information about the schools operations. Due to changes made 2011 this period operates on the financial year beginning 1st July XX and ending 30th June XX. The accounts to 30th June 2016 were reviewed by Mr. Paul Atkins in accordance with the ESB requirements.
- B. As a requirement of the funding provided through the **Finanzielle Förderung**, administered through the German Consulate, the accounts of the school are required to be sent to the Consulate in Canberra for examination. The accounts for 2016 year were prepared and forwarded in February 2017. Patrick Wille acts as the liaison with the German Consulate representatives. As at the time of this AGM the accounts are still with the German Consulate.
- C. In accordance with 19f of the constitution Mr. Kurt Gysin-Webster and Ms. Camille Mulder, members of our school community kindly volunteered their time and have undertaken a separate review of the accounts and randomly verified a number of transactions. This took place on the 25th February 2016 and a certificate is on hand.
- D. The School Treasurer, Jeffrey Colby, is also currently a registered BAS Agent with the Tax Practitioners Board, Registration Number 92568005. A BAS Agent needs to have met certain qualification and competency levels and is required to comply with Tax Law and a Code of Conduct.

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3. Finanzielle Förderung

This Grant, provided by Germany, administered through the German Consulate remains an ongoing source of support. The School received funding of \$4,579.01 in 2016, a decrease from \$9,473.40 in 2015. The value of this grant for this year is not yet known and as in past years its value appears to be at the discretion of the German Consulate after a review of the accounts.

4. Barossa Campus

During the 2015 year the School looked to support the newly formed Barossa German Language Association in the establishment of a German Language program in the Barossa along similar lines to how the School operates here in Adelaide. This effort continued during 2016. The BGLA is active as part of the community but progress on the establishment of a school is slow. The School remains committed to this project, supporting the BGLA and looks forward to positive developments as this year progressing.

5. Special Needs Grant

Prior to the 2015-2016 year this Grant was provided on an application and approval basis, based on guidelines, set by the then Ethnic Schools Board. Subsequently it was provided in 2015-2016 on a per capita basis, and \$5,285.00 was received. This was used to purchase text books and associated teaching materials for the students. The grant acquittal form (ES11/2016) was completed and submitted on the 23rd October 2016 in accordance with the requirements.

6. Per Capita Grant Funding

In December 2015 the school received \$21,700.00 in per capita grant funding and this was all receipted as income in the 2015 year. The acquittal form for this grant was completed and submitted on the 24th October 2016 in accordance with the requirements. This acquittal form also advised the number of students enrolled between the 25th Aug 2016 and 31st Aug 2016 at 151 school age students. It is understood that this enrolment number will form the basis of the Per Capita Grant for 2016/2017. It is also understood, verbal advice, that the funding will be allocated at \$143.00 per student enrolled for 2016/2017. On this basis funds of \$21,593.00 are expected. Regretfully for the first time in my 10 years of involvement no Grant Funding was actually received during the 2016 year from this source. The funding 'offer/agreement documentation' was received in February, correspondence dated 16th Feb 2017 and this was been completed and returned in accordance with the requirements on the 23rd February 2017. It is understood that the 2016-2017 Grant funds will be distributed during March 2017.

In view of the above an accrual of 50% of the expected grant, \$10,796.50, has been brought to account as accrued income during the 2016 year and is reported as an Asset, Grant Receivable, on the Balance Sheet as at 31st December 2016.

5. General Comment

The financial situation of the School is secure based on the ongoing support of the Parents and Friends.

Any question from the floor?

Regards

Jeffrey L Colby
Treasurer

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School for the German Language
 ABN: 82 358 402 260
Financial Records for the Calender Year 2016

Profit and Loss (Accrual)

Report Period: 1/01/2016 - 31/12/2016

	2016		Comments:	2015
	Actual	Budget		
Income				
4-1200 School Fees CY - Students	50057.00	51500.00		47650.00
4-1210 School Fees - Old - Students	2048.00	0.00	Previous year, collected.	-310.00
4-1300 School Fees - Adults	27899.00	28000.00	Adult Classes.	23951.50
4-9000 BVC Student Fees	2263.00	1750.00	Barossa Valley Campus	260.00
4-9005 BVC Adult Fees	8582.18	8250.00	Barossa Valley Campus	2804.50
4-1400 Language Perfect Charges	810.00	500.00	Recovered costs.	354.54
4-1500 Grant - ESB Semester	10796.50	18500.00	SA Government Grant. S2 2016 Received Feb 2017. 151 Students \$143.00 student, for 2016-2017 inclusive. TBC.	28380.00
4-1550 Grant - Germany	4579.01	10250.00		9473.40
4-1602 Donations - Other	0.00	3000.00		57.20
4-1700 Grant - Special Needs	5285.00	5730.00	Tied grant - ex 2015-2016 Year. Refer 6-5000.	6500.00
8-1200 Interest income	24.61	20.00		27.22
8-1300/8-1400 Other income	500.00	0.00	SAGTA Sonderprojek	1891.15
Total Income	112844.30	127500.00		121039.51
Expenses				
6-1000 Accounting fees	2360.54	1250.00		1490.00
6-1200 Advertising	533.00	0.00	Recruitment.	0.00
6-1400 Bank charges	0.00	60.00		47.90
6-1500 Donation to P&F	0.00	0.00		0.00
6-2000 Function Expenses	1106.07	400.00		0.00
6-2600 Insurance	1044.00	1100.00		945.00
6-3000 Language Perfect - Cost	750.00	0.00		436.36
6-3400 Membership - ESA	1807.82	2000.00		1719.77
6-3600 Office supplies & Stationary	397.32	400.00		386.83
6-4000 Postage & courier	322.64	400.00		286.12
6-4600 Rent	500.00	1000.00		0.00
6-5000 Special Needs Grant Exp	2931.85	3500.00	For 2015-16 Calendar Year. Grant is based on Financial Year ending 30June16. Ref 4-1700.	5402.86
6-5017 Special Needs Grant Exp	434.46		For 2016 Calendar Year. Grant is based on Financial Year ending 30June17.	0.00
6-5200 Sundry expenses	572.77	603.00		830.90
6-5500 Teaching Consumables	1495.09	1250.00		436.90
6-5600 Telephone/Internet	707.82	1500.00		1020.18
6-6600 Work cover insurance	1352.87	1500.00		1205.56
6-6200 Wages & salaries	91720.00	101500.00	Includes Barossa Valley wages.	89627.50
6-6210 Wages - Superannuation	3935.61	7282.00	Super Gaurantee Charge.	4618.22
6-6215 Superannuation - Historical	42.75	2500.00	Adjustment ex 2015 Year.	9011.05
6-8100/6-8124 BVC Other Costs	470.87	1000.00		2088.53
Total Expenses	112485.48	127245.00		119553.68
Net Profit (Loss)	358.82	255.00		1485.83

School for the German Language Inc

ABN: 82 358 402 260

Financial Records for the Calender Year 2016

Statement of Financial Position (Balance Sheet)(Accrual) AS AT 31st December 2016

ASSETS	2016	NOTES/COMMENTS	2015
1-1000 Cash at Bank, Trading Acct (Westpac)	\$5,359.06	Bank account reconciled.	\$15,184.08
1-1850 Receivable Grant S2 2016	\$10,796.50	SA Government Grant. S2 2016 Received March 2017. 151 Students \$143.00 student, for 2016-2017 inclusive. TBC.	\$0.00
TOTAL ASSETS	\$16,155.56		\$15,184.08
LIABILITES			
2-2200 Pre-Paid Fees	\$2,605.00	Accrued - Income 2017 Year.	\$1,460.00
2-1800 Accounts Payable	\$1,620.85	Adelaide High - Copying.	\$0.00
Payable - GST (FY End 30th June)	\$0.00	2015-2016 BAS Return lodged. Paid in 2016.	\$0.00
2-2200/2-3200 Payable - GST	-\$741.67	Net GST Liability, Accrued. 6 Mnths to 31st Dec. This is a refund value.	\$1,570.29
2-3200/2-3300 Payable - Superannuation	\$3,507.11	Accrued - Expense. 2011-2012/2012-2013 and 2013-2014. Payment ongoing.	\$8,348.34
2-3600 - Loan P&F of the School	\$5,000.00	Loan Dec 16. Repaid Feb 17.	\$0.00
TOTAL LIABILITIES	\$11,991.29		\$11,378.63
NET ASSETS	\$4,164.27		\$3,805.45
EQUITY			
Carried forward equity	\$3,805.45		\$2,319.62
Change in equity YTD	\$358.82	Profit/Loss (Current Year)	\$1,485.83
NET EQUITY	\$4,164.27		\$3,805.45

Reviewers report

School for the German Language Inc (2016 Year)

We have reviewed the accounts and financial statements of The School for the German Language Inc. (ABN 82 358 402 260, hereafter the "association") for the calendar year ending 31 December 2016 pursuant to Item 19(g) of the association's constitution on Saturday 25th February 2017.

Our review takes into consideration that the accounts will also be subject to review by the German Embassy in Canberra pursuant to Grant Funds provided during the 2016 year. This has taken place for many years and historically very minor items of concern have been raised and nothing of a material nature.

After examining the general ledger and about a dozen transactions in detail, we are satisfied that the profit and loss statement indicating a net profit of \$ 358,82 for the year 2016 and the statement of financial position (balance sheet) per 31 December 2016 indicating net equity of \$ 4,164.27 ✓ accurately reflect the financial situation of the association and its accounts. We have no reason to doubt that the systems in place are maintained in accordance with the constitution.

We recommend the General Meeting to accept the financial report and to thank the treasurer and the school administrator for their work.

Adelaide, 25th February 2017

Revisorenbericht

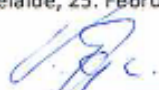
Wir haben die Konten und Finanzbericht der Schule der Deutschen Sprache e.V. (ABN 82 358 402 260, nachfolgend der "Verein") für das am 31 Dezember 2016 endende Kalenderjahr als unabhängige Revisoren im Sinne von Artikel 19(g) der Vereinsstatuten am 25. Februar 2017 revidiert.


Unser Revision erfolgte unter Beachtung eines Briefs vom 23. April 2015 wonach die Deutsche Botschaft in Canberra bereits eine detaillierte Revision der Konten und Finanzberichte vorgenommen hat, die keine Beanstandungen ergab.

Nach Prüfung des Hauptbuches und etwa ein Dutzend Detailtransaktionen, sind wir überzeugt, dass die Erfolgsrechnung mit einem Gewinn von \$358.82 für das Jahr 2016 und die Bilanz per 31 Dezember 2016, die ein Reinvermögen von \$ 4,164.27 ausweist, die finanzielle Situation des Vereins zutreffend darstellt und dass die Bücher und Rechnungssysteme gemäss den Vereinsstatuten geführt werden.

Wir empfehlen der Generalversammlung den Finanzbericht anzunehmen und die Arbeit des Schatzmeisters (Treasurer) und der Verwalterin (Administrator) zu verdanken.

Adelaide, 25. Februar 2017


Kurt Gysin-Webster
(School Community Member)


Camille Mulder
(School Community Member)