



SCHOOL FEE PRINCIPLES

Issue 8 1 December 2018

1. Overall Quantum of Fees

The school fees for children's classes should cover 80% of the cost of the teaching staff wages (including the Principal). The remaining 20% is covered by grants from the South Australian Government and the German Government [note 1] [note 2].

The fees for adult courses must cover the full costs, including overheads.

2. Discounts for Multiple Children in a Family

School fees are reduced for second and subsequent children in a family who are attending school during the same year.

- Fee for 2nd child is approximately 75% of that for first child
- Fee for 3rd child is approximately 50% of that for first child
- No fee for 4th or subsequent children.

3. Fee Structure and Payment Options (Children's Classes)

School fees for children are structured as annual fees, per term fees, or part-term fees.

- The annual fee is calculated according to Principle 1 above. [note 3]
- Per term fees are approximately 33% of the annual fee (same for all 4 terms).
- Part-term fees are based on a weekly rate of approximately 20% of the term fee (this applies for 1, 2, 3 or 4 weeks; for 5 or more weeks the normal term fee applies).

If enrolling a child at the beginning of the year, parents can choose to either:

- (a) pay the annual fee as a lump sum in advance, or
- (b) pay each term fee when due.

If enrolling a child part-way through the year, parents can choose to either:

- (a) pay the annual fee as a lump sum in advance, or
- (b) pay the initial term fee or part-term fee as a lump sum in advance and then each remaining term fee when due.

The annual fee is due at the start of term 1. Per term fees are due at the start of each term.

4. Discount for Prompt Payment (Children's Classes)

A discount of approximately 10% is given if the annual fee is paid within the first 4 weeks of Term 1 or within 1 week of enrolment.

No discount for prompt payment is given on per term fees or part-term fees.

5. School Card Concession (Children's Classes)

A discount of approximately 20% is given if the family holds a school card concession issued by the South Australian Government. This discount is applied after any prompt payment discount.

6. Adult Courses

Adult courses are run on a per term basis, and only started when there are at least 5 full-fee paying students.

The fees are set to cover the full costs of holding each course, and may vary between courses according to the length of the term, the venue, the teacher's wages, and other factors.

The fees are payable in advance, and only refunded if a course is cancelled.

The course fees are discounted by approximately 10% for:

- (a) parents who have a child enrolled in the School
- (b) full-time students (student ID required)
- (c) pensioners (Centrelink pensioner concession card required).

Note: Only one of these discounts can be applied.

7. Rounding of Fees

After applying the above percentage calculations, the annual fees, the per term fees and the surcharges are rounded up to the nearest \$5. Part-term fees are rounded up to the nearest \$1.

8. Disputes, Complaints and Special Requests

All disputes, complaints and special requests regarding school fees will be re-directed by the administrative assistant to the Treasurer or Secretary of the School Management Committee, and parents may be asked to put their issues in writing.

In cases of financial hardship, the committee may allow payment by instalments or other concessions.

NOTES:

- (1) Covering the remaining 20% of the salaries consumes 1/3 of the grants;
the remaining 2/3 of the grants is used to cover other costs (e.g. admin, teaching materials).
- (2) Normal children's class size is 10 -15.
- (3) Estimated number of students (children) for planning purposes is 150.

Authorised by the School Management Committee 24 November 2018